

THE WEST CHESTER DOWNTOWN FOUNDATION

*presents*

THE *Annual*



# NOMINATION FORM



The Preservation Awards program raises awareness and appreciation of West Chester's significant historic character and encourages the preservation of its historic integrity.

All nominations must be for projects and properties located within the Borough of West Chester, Pennsylvania.

NOMINATION PERIOD OPENS APRIL 10<sup>TH</sup>

*Submission Deadline is 5:00PM on June 10*

Nomination Forms may be downloaded online from [wcdf.org](http://wcdf.org) or [downtownwestchester.com](http://downtownwestchester.com). A printed form can be obtained at the Downtown West Chester office at 225 North High Street, West Chester.

Please plan to attend our Preservation Awards Ceremony to be held on the 3rd Thursday in October beginning at 5:30PM at the Chester County History Center.



## NOMINATION GUIDELINES

### BRICKS & MORTAR PRESERVATION AWARD (INCLUDES MAINTENANCE, STEWARDSHIP, PRESERVATION, RESTORATION, REHABILITATION AND NEW CONSTRUCTION)

- ✧ Briefly describe the project, which may include an annotated history of the building before & after rehabilitation or restoration.
- ✧ Provide clear photographs showing the project prior to construction (if available) and after completion of all work.
- ✧ All nominations will be judged in accordance with the published *Design Guidelines for the West Chester Historic District* (available at the Borough Hall) which are based on *The Secretary of the Interior's Standards for Rehabilitation*.
- ✧ Describe any special conditions or challenges addressed during the project.
- ✧ Provide historic photographs if available.
- ✧ Each project requires the submission of an individual Nomination Form.
- ✧ Public Buildings will be considered for work on both the exterior and the first floor interior. Private building nominations must be based on exterior work.
- ✧ Project must have been completed prior to June 10.

### PRESERVATION SERVICE AWARD

- ✧ Eligible projects may include but are not limited to events, tours, workshops, lectures, publications, and data collection/cataloging projects.
- ✧ Describe any special goals or challenges addressed during the project.
- ✧ Project must have been completed prior to June 10.
- ✧ Briefly describe the project and how it educated the public about West Chester's history and/or advocated for West Chester's preservation.
- ✧ Provide relevant program documents (if available) and copies of published projects.
- ✧ Each project requires the submission of an individual Nomination Form.

### WEST CHESTER PRESERVATION LEGACY AWARD

- ✧ Briefly describe the nominee's contributions to the better understanding of West Chester's history and the promotion of its historic preservation, including major projects or undertakings and list the time period of the nominee's accomplishments.



# NOMINATION FORM

NAME OF PROPERTY | PROJECT | PUBLICATION | EVENT | PERSON BEING NOMINATED

HISTORIC NAME OF PROPERTY (IF AVAILABLE) \_\_\_\_\_

PROJECT STREET ADDRESS \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ EMAIL \_\_\_\_\_

AUTHOR | RESPONSIBLE PARTY \_\_\_\_\_ EMAIL \_\_\_\_\_

ARCHITECT | DESIGNER \_\_\_\_\_ EMAIL \_\_\_\_\_

GENERAL CONTRACTOR \_\_\_\_\_ EMAIL \_\_\_\_\_

CATEGORY OF NOMINATION (PLEASE CHECK ONE)

..... BRICKS & MORTAR AWARD

..... PRESERVATION SERVICE AWARD

..... WEST CHESTER PRESERVATION LEGACY AWARD

NOMINATED BY (NAME) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PHONE NO. \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

Committee questions & decisions should be directed to NAME \_\_\_\_\_ PHONE \_\_\_\_\_

**SUMMARY OF PROJECT** | *Provide a brief description of the nominee's project or contribution, explaining why it is noteworthy. Please attach additional sheets if necessary, along with any supporting information. (See Nomination Guidelines for explanation of requirements.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOMINATIONS MUST BE SUBMITTED BY  
5:00 PM, JUNE 10<sup>TH</sup> TO:  
  
WCDF  
Attn. Preservation Awards  
P.O. Box 3109  
West Chester, PA 19381

QUESTIONS MAY BE SUBMITTED TO:  
  
Allen Burke  
610.908.9101  
ABurke317@aol.com



## AWARD CATEGORIES

### BRICKS & MORTAR PRESERVATION AWARD

Awarded to recognize construction projects of exceptional quality for the preservation, restoration, or rehabilitation of historic buildings, structures, objects, sites, and landscapes as well as new construction that is sensitive to West Chester's historic fabric.

### PRESERVATION SERVICE AWARD

Awarded to individuals and organizations in recognition of educational and/or advocacy projects, publications, events, and activities that educate the community and promote a better understanding of the history of West Chester and the need to preserve the physical evidence of that history.

### WEST CHESTER PRESERVATION LEGACY AWARD

Awarded to an individual (living or deceased) or organization in recognition of outstanding contributions to the better understanding of West Chester's history and the preservation of the Borough's historic fabric.



*The Awards are sponsored by the West Chester Downtown Foundation, the non-profit arm of Downtown West Chester.*



FOR INFORMATION ON SPONSORSHIP OPPORTUNITIES PLEASE VISIT

[WCDF.ORG](http://WCDF.ORG)